

BCCC

Baltimore City Community College



LEGAL ASSISTANT, AAS

Associate of Applied Science

Graduates of this program will possess the knowledge of the principles of law, legal research, writing, ethics, and office procedures. Students gain knowledge that can be used in a variety of fields including but not limited to litigation, criminal procedure, real estate, and family law. Students also gain specialized knowledge in areas such as estate, trusts, communication, and environmental law.

Start your career as a paralegal at Baltimore City Community College! Prepare for work as a paralegal working under the supervision of a lawyer in a law office, government, corporate, or other private sector legal settings.

Learn more at
[**bccc.edu/legalasst**](https://bccc.edu/legalasst)

LEGAL ASSISTANT, AAS

60 credit hours



Baltimore City Community College

CAREER OPTIONS

- Paralegal
- Legal Assistant

BCCC'S ADVANTAGE

- Small class size
- Virtual & remote learning
- Majority of graduates transfer to a bachelor's degree program or find job placements

APPLY TODAY
bccc.edu/apply

SUGGESTED SEQUENCE OF COURSES

Every degree-seeking student must complete the College's General Education Requirements in addition to the academic program requirements. Through the College's General Education Requirements, students acquire basic knowledge of the disciplines in the areas of arts and humanities, social and behavioral sciences, biological and physical sciences, mathematics, English composition, and computer literacy.

1ST SEMESTER	CREDITS	COURSE #
Preparation for Academic Achievement	1	PRE 100
General Law I	3	PLA 101
English Writing	3	ENG 101
Health & Life Fitness	1	HLF ELEC
Mathematics	3	GEN ED REQ
Computers for Business Management or Principles of Computer Information Systems	3	BUA 112 or CIS 109
	14 Credits	

2ND SEMESTER	CREDITS	COURSE #
Fundamentals of Speech Communication	3	SPE 101
Health & Life Fitness	1	HLF ELEC
Arts and Humanities	3	GEN ED REQ
Legal Writing	3	PLA 106
Office Practice and Ethics	3	PLA 107
History of American Civilization I or World History I	3	HIS 101 or HIS 151
	16 Credits	

3RD SEMESTER	CREDITS	COURSE #
Legal Research	2	PLA 268
2 courses from selected Track	6	PLA ELEC
PLA Special Topics	2	PLA 190
Biological and Physical Sciences	4	GEN ED REQ
	15 Credits	

4TH SEMESTER	CREDITS	COURSE #
Practicum	3	PLA 203
General Law II	3	PLA 204
2 courses from selected Track	6	PLA ELEC
Social and Behavioral Sciences	3	GEN ED REQ
	15 Credits	